

# Minutes

Plymouth 2 Alano Society Board Meeting



Meeting date: 2024-03-14

Time: 18:00

Location: P2A meeting room + Hybrid

## Board members present:

<input type="checkbox"/> Melanie H, President	<input checked="" type="checkbox"/> Derek N, Secretary	<input checked="" type="checkbox"/> Diane K, Treasurer
<input checked="" type="checkbox"/> Chris W, 1 <sup>st</sup> Vice President	<input checked="" type="checkbox"/> Chris G, Assistant Secretary	<input checked="" type="checkbox"/> Chip N, Assistant Treasurer
<input checked="" type="checkbox"/> Tim B, 2 <sup>nd</sup> Vice President		<input checked="" type="checkbox"/> = present

## Call to order

A quorum being present, Vice President Chris W called the regular meeting of the Plymouth 2 Alano Society Board of Directors to order at 18:00 with the Serenity Prayer.

## Introductions and visitors

Visitors present: Alan N (Supplies Coordinator)

## Agenda confirmed

Additions to agenda: Gift to Oak Knoll Lutheran Church (landlord), Gopher State Roundup

## Approval of minutes

It was moved by Diane K, seconded by Chris G to approve the minutes of the 2024-02-08 regular meeting of the Plymouth 2 Alano Society Board. **Motion carried.**

## Reports

### Treasurer's report

1. That the board accept the attached "February Treasurer's Report" (Attachment 1) as prepared by Special Treasurer's Delegate Brenda L on 2023-03-11.

Strong month due to pledge drive reaching peak. Approximately [REDACTED] gain, of which about 85% was due to member pledges.

It was moved by Chip N, seconded by Derek N.

**Motion carried.**

## Special action

The board informally decided to suspend regular business to address matters Alan wished to discuss.

1. Alano schedule cards

Alan asked for guidance on the Alano schedule business cards. Since documents and website have been more "polished" lately, he wondered whether it might be time to update the appearance of these cards as well.

After gentle deliberation, consensus landed on the following: these cards are consumed in great numbers, so keeping them simple (and inexpensive) is a priority. Thus, they should continue largely as they are incorporating only updates and corrections (such as the board meeting time change). Next time they need to be printed, we may reconsider their appearance.

*Additional action by electronic communication in accordance with bylaws § 4.17:*

Alan asked whether to include the monthly potluck schedule on the cards. He was advised to do so by Derek, Diane and Chris G. *Actual date: 2024-03-15.*

2. Supply needs have changed due to monthly potluck resumption.



Specifically, plates and utensils need to be more closely monitored.

Alan's matters concluded, he then exited the meeting.

### Old business

#### 1. Election / board rotation status updates

The board reviewed nominees and confirmed eligibility. The nomination deadline coincided with the start of this Board Meeting.

Next steps: Election committee (Ashley) to configure election, post photos and bios. Treasurer to gather final paper pledges. Secretary to provide eligible voters as of eligibility deadline by election start.

#### 2. 2024 pledge drive and annual membership cycle

Annual door code change. New code selected: [REDACTED]. To go into effect the second Thursday in April (2024-04-11).

Announcements will be sent by email separately from ballots to include brief policy guidance. It was also suggested that the email should include tips for opening the door since there have been some struggles recently.

A final reminder will be sent to Group Liaisons who have failed to renew, even though they are required to be current, pledging members to serve as Group Liaisons.

At this point, the pledge drive is in a winding down phase.

#### 3. That a contribution in the amount of [REDACTED] on behalf of the 2023 Board by [REDACTED]

Chris G suggested making [REDACTED] contribution by [REDACTED]

[REDACTED] purpose, merits and history were discussed again. Quick confirmation of strong financial standing thanks to both prudent financial management and generous contributions from membership in the last few years, especially the last ~24 months.

It was moved by Chris G, seconded by Derek N.

Chip, a finance expert, offered praise for the idea and the specific approach. "It is an excellent insurance policy." It does not imperil the organization in any way, and it secures the financial future by placing more of its liquid assets behind a logical barrier.

Chris W concurred, stating it is good to save for a specific purpose and good to add an extra step in order to access the funds.

**Motion carried.**

### New business

#### 1. That the Board make a [REDACTED] donation to Oak Knoll Lutheran Church.

It was moved by Diane K, seconded by Chip N.

The church did not raise rent this year. Historically, they typically raise it by \$100 per month every year. They have been responsive and helpful when we have needed them. Religious organizations often need some extra cash.

**Motion carried.**

#### 2. Gopher State Round-up preparation

P2A hosts a hospitality suite at Gopher State Round-up. \$590 for suite for duration of event plus extra fees for room preparation (removal of beds, installation of tables and chairs, etc.). Budget is typically 1500-2000, actual costs typically \$1100-1200.

**That** a budget be approved in an amount adequate to reimburse Brenda for suite reservation and preparation expenses, estimated to be no more than \$1100.

It was moved by Diane K, seconded by Chris G.

**Motion carried.**

### **Adjournment**

Business completed, the meeting adjourned at 18:43, closing with the AI-Anon Declaration.

### **Certification**

I hereby certify that the foregoing narrative and exhibits constitute a true and accurate record of the Plymouth 2 Alano Society Board regular meeting of 2024-03-14.

Approved this 9<sup>th</sup> day of April, 2024, by Derek N, Secretary.

### **Attachments**

1. February 2024 Treasurer's report (dated 2024-03-11)
2. Gopher State Round-Up hospitality suite cost schedule

